

## User Access Report (ASACCUSR)

User(s): AMANDA to ANDY

User ID	Module	Version	Group ID	Group Description	Access Granted
AMANDA	Accounts Payable	56A	OM	Office Manager	Set Adjustment Batch Ready To Post Adjustment Batch Posting Adjustment Batch Entry Adjustment Batch Inquiry View Credit Card Information Check Printing Clear History/Records/Stats. Common Inquiry Control Payments Dashboard Export Processing Vendor Analysis Transaction History Inquiry Import Processing Invoice Batch Posting Invoice Batch Entry Invoice Batch Inquiry Set Invoice Batch Ready To Post Transaction Optional Fields Payment Batch Posting Payment Batch Entry Payment Batch Inquiry Set Payment Batch Ready To Post Period End Maintenance Setup Maintenance Vendor Maintenance Year End Maintenance
	Administrative Services	56A	OM	Office Manager	Maintain Currency Information Export Currency Information Import Currency Information Currency Screens Check Data Integrity Customize Company Desktop Export from Finder Access All Finder Fields Maintain Macros Change Print Destination
	Bank Services	56A	OM	Office Manager	View Credit Card Information Clear History Print Deposit Register Bank Entries Export Bank Services Data Transaction History Inquiry Import Bank Services Data Display Bank Information Maintain Bank Information Create GL Batch Post Bank Reconciliations Post Bank Entries Print Check/Payment Register Reconcile Bank Statements Reverse Customer Receipts Reverse Payments Reverse Bank Entries Setup Maintenance Transfer Funds

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User ID	Module	Version	Group ID	Group Description	Access Granted
AMANDA	Canadian Payroll	56A	OM	Office Manager	Setup Maintenance Setup Inquiry Payroll Calculation Payroll Check Printing EFT Processing Employee Deletion Trans. History Maintenance Transaction History Inquiry Employee Inquiry Employee Security Setup Employee Maintenance Export Processing G/L Batch Processing Government Reporting Import Processing Common Inquiry Manual Check Processing Transaction Optional Fields Inactive Record Deletion P/JC Billing Information Selection List Maintenance Timecard Entry Transfer Employee Timecards Employee Timecard Entry
	Common Services	56A	OM	Office Manager	Maintain Fiscal Calendar Maintain Company Information Common Inquiry Export Common Services Data Import Common Services Data Maintain Optional Fields Maintain Schedules
	Information Manager	56A	OM	Office Manager	Print Analytical Reports Infoset Transaction Entry Report Runner Print Setup Reports Update Infosets
	EFT Processing	56A	OM	Office Manager	Approve Customer Bank Details EFT A/P Transactions EFT A/R Transactions Clear Audit Log View Audit Log Approve Vendor Bank Details Bank EFT Setup Create Receipt Batch Customer EFT Details Setup Clear EFT Log View EFT Log EFT E-mail Message Setup Options Setup Transaction & Setup Reports Select Remittance Advice Layout Vendor EFT Details Setup

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<b>AMANDA</b>					
	General Ledger	56A	OM	Office Manager	Account Maintenance Setup Maintenance Common Inquiry Dashboard Export General Ledger Data Financial Reporter History/Budget Maintenance History/Budget Inquiry G/L Security Maintenance Transaction Maintenance Transaction Inquiry Import General Ledger Data Journal Posting Journal Entry Journal Entry Inquiry Transaction Optional Fields Period End Maintenance Set Batch Ready To Post Create New Year
	Process Scheduler	56A	OM	Office Manager	Setup and Processing Inquiry
	Tax Services	56A	OM	Office Manager	Print Tax Tracking Report Export Tax Services Data Import Tax Services Data Maintain Tax Information
<b>ANDY</b>					
	Inventory Control	56A	OD	Order Desk	Cost Inquiry Common Inquiry Price/Sales Analysis Inquiry Stock Control Inquiry Transaction Inquiry
	Order Entry	56A	OD	Order Desk	Credit/Debit Note Costing Order Confirmation Printing Item Cost Inquiry Credit/Debit Note Entry Credit/Debit Note Printing Unit Price Override Common Inquiry Invoice Entry Invoice Printing Shipping Label Printing Transaction Optional Fields Order Entry Order/Shipment/Invoice Entry Picking Slip Printing Quote Printing Shipment Entry Transaction Inquiry

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User ID	Module	Version	Group ID	Group Description	Access Granted
ANDY	Orchid Bin Tracking	56A	OD	Order Desk	Edit Bin Setup View Bin Setup Edit Bin Transfers View Bin Transfers Item and Bin Inquiry Popup during transaction entry Print Bin Transfer Document Reports
	Purchase Orders	56A	OD	Order Desk	Common Inquiry Transaction Optional Fields Purchase Order Entry Purchase Order Printing Receipt Entry Receiving Slip Printing Return Entry Requisition Entry Requisition Printing Transaction Inquiry